



## Illegal Workers Policy

Energys Group check every employees' entitlement to work in the UK prior to confirming their position within the business. They must provide us with their passport or birth certificate for this.

Energys Group check with all our labour partners to ensure they have completed the necessary checks at their end for their employees, prior to accepting them as a labour partner working with us.

Every employee must provide their National Insurance number on their new starter form and this is checked when they commence work and are added to our payroll system.

Signed:  .....

Date: 1<sup>st</sup> November 2022

**Kevin Cox**  
**Managing Director**  
**On behalf of Energys Group**

**Energys Group Limited**

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A company in the **Energys Group**